



ASSOCIATION OF THE UNITED STATES ARMY

2425 WILSON BOULEVARD, ARLINGTON, VIRGINIA 22201 | 703-841-4300

MEMORANDUM

TO: Professors of Military Science, AUSA-ROTC Faculty Advisors,
Army Officer Candidate Schools, United States Military Academies

CC: CG, U.S. Army Cadet Command

FROM: Angelina Flores, Program Manager

SUBJECT: 2019 AUSA Annual Meeting – **Army Cadet Luncheon Invitation**

DATE: 20 August 2019

The 2019 AUSA Annual Meeting and Exposition – A Professional Development Forum – will take place at the Walter E. Washington Convention Center, October 14 - 16, 2019.

All cadets, faculty advisors, and Professors of Military Science and U.S. Army Cadet Command staff attending the meeting must be registered and can pick up their tickets and badges at the **AUSA West Registration Area Chapter/ROTC** counter in the Walter E. Washington Convention Center as follows:

Friday, October 11	8:00 a.m. – 5:00 p.m.
Saturday, October 12	8:00 a.m. – 5:00 p.m.
Sunday, October 13	8:00 a.m. – 6:00 p.m.
Monday, October 14	7:00 a.m. – 6:30 p.m.
Tuesday, October 15	7:00 a.m. – 5:00 p.m.
Wednesday, October 16	8:00 a.m. – 5:00 p.m.

AUSA Cadet Companies, ROTC Units, OCS, and USMA making consolidated reservations should submit attendees' names in advance so that name badges may be prepared. Completed registration forms must be received at AUSA Chapter Support by September 13, 2019 to be guaranteed a ticket.

There is no charge for Cadets and Cadre to attend the Army Cadet Luncheon. Seats will go to ticket holders first; those cadets and cadre without tickets will be allowed into the luncheon on a space available basis. Please do not order tickets unless you intend to use them.

**Please complete the JROTC/SROTC/OCS/USMA
[Advance Online Registration](#)
form no later than Friday, September 13, 2019.**



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Army Cadet Luncheon

The Army Cadet Luncheon, on Monday, October 14, is hosted by AUSA and will be held at 12:30 p.m. at the Marriott Marquis Hotel, located next to the Convention Center. **The luncheon will take place in Meeting Level 2; Suites 6-10.** There is no charge for JROTC/SROTC/OCS/USMA cadets and cadre, but the space is limited. Reservations are accepted on a first-come, first-served basis. Those with tickets will enter first and receive priority seating.

Attire

Uniform for all sessions, except the George Catlett Marshall Reception and Dinner, will be Army seasonal uniform or business suit. For the Marshall Dinner – Army Blue with bow tie, or civilian black tie.

Ticket Refunds

Requests for refunds should be made in writing and received at AUSA National Headquarters not later than September 13, 2019 to chaptersupport@ausa.org.

Housing

A list of hotels located near the Annual Meeting is available on [AUSA's housing website](#). It is important that you make your reservations as early as possible.

Badges

DO NOT hold on to registration form for cadets' names. Additional names may be submitted at a later date. Please list the names of cadets and cadre registering to attend the AUSA Annual Meeting. If more than 15 individuals plan to attend, please upload the names via MS Excel file on the online submission form no later than September 13, 2019.

Badges are mandatory to walk through the exhibits at the Convention Center. A badge is not a ticket to the Army Cadet Luncheon.
